

Port Gamble

Old Mill Days

September 30-Oct. 2, 2011

Information for Vendor to Keep

Application Requirements:

All vendors, including those sharing a booth, must send either a description or photo of merchandise to be sold during the event, along with the appropriate fee and completed registration form on the next page. You will be accepted upon deposit of your check. By Sept. 20th, you will be emailed your booth location or you must **include a stamped, self-addressed envelope to be mailed**. Your fee is refundable only if we do not accept your entry.

Booth requirements:

Participants must bring their own booth and furnishings, cinder blocks to secure tent, fire extinguisher, trash container lined with plastic, LIGHTING and ELECTRICAL CORDS. Booths should be designed to withstand all weather conditions. There is 110v 15amp power available but not guaranteed. **For more than 30 amps you need to bring your own generator.**

10' X 10" Booth fees for the 3 day event weekend:

Non-Profit - \$75

Arts & Crafts (must be handmade)- \$125

Commercial- \$200

Corporate Commercial and Food \$250

Booth set up times: Friday 8:00a.m. – 3:00 p.m.
Saturday & Sunday: 6:00 a.m. – 9:00 a.m.

Booths are required to be set up for all Event Hours:

Friday, 3:00 p.m. – 9:00 p.m.

Saturday, 9:00 a.m. – 9:00 p.m.

Sunday, 9:00 a.m. – 6:00 p.m.

Booth Tear Down:

All booths must be left up until at least 9:00 p.m. on Friday and Saturday and 6:00 pm on Sunday. Vehicles are not allowed into the booth area until 6:00 p.m. on Sunday. Please do not pack up before 6pm on Sunday.

Vehicles may be driven to the booth space during set up and tear down times. Vendor parking available nearby. No cars will be allowed in the booth area after event opens. Roads within the Festival Site may be closed to all through traffic for all three days during the event times. Please keep your area neat and clear of debris.

Vendors will conduct their own sales and collect/report tax for each sale as required by the Washington State Department of Revenue.

Vendors shall indemnify and hold harmless the Management of Old Mill Days, the town of Port Gamble, and Olympic Property Management from and against any and all claims, damages, losses, or injury to person, and expenses including attorney's fees arising out or resulting from the activities of the vendor, or the officers, contractors, licensees, agents, servants, employees, guest, or visitors, or vendors.

We appreciate your help and cooperation in making this event enjoyable for everyone.

For more information, please contact:

John Miller (360) 620-1732 or jmiller@oldmilledays.com or visit our website at www.oldmilledays.com

We look forward to seeing you!

Old Mill Days
Vendor Registration Form
Must be received no later than September 15, 2010

Send completed form along with appropriate fee to:

Old Mill Days
15156 NW Hite Center Rd.
Seabeck, WA 98380

Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Description: _____

Phone: _____

Email: _____

Days Participating:

Fri, Sept. 30th

Sat. Oct. 1st

Sun. Oct. 2nd

If this contract is cancelled by vendor for any reason or by management, monies paid to management by vendor shall be retained.

The Old Mill Days (OMD) committee reserves the right to restrict or remove exhibits, without refund, that may have been falsely entered, or deemed by us to be unsuitable or objectionable. Upon signing this document, the undersigned agrees to the rules specified in this agreement and waives all rights and claims against OMD, its committee members, the town of Port Gamble and its residents, Pope Resources, Olympic Resource Management, or any employee or volunteer of the above named organizations or agents for any personal loss, injury or damage to any property of the participants during the Old Mill Days. OMD will not be responsible for loss of sales due to inclement weather, natural disaster, legal restrictions or ordinances, unlawful acts.

I have read and agree to all the vendor information and requirements
and agree to abide by all of the rules set forth.

Signature: _____

Date: _____