

Old Mill Days

Official Vendor Application

Application Requirements:

All crafters, including those sharing a booth, must send either a description or photo of merchandise to be sold during the event, along with the appropriate fee and completed registration form on the next page. Please include a stamped, self-addressed envelope for your acceptance response. Your fee is refundable only if we do not accept your entry.

Craft requirements:

We prefer items be handcrafted by the participating artist but we will allow imports and some commercial items.

Booth requirements:

Booths should be designed to withstand all weather conditions. Participants must bring their own booth and furnishings, *along with a fire extinguisher*. Electricity is available for a limited number of food vendors for an additional fee of \$20.00. Although there will be no formal security provided, vendors may park their vehicle in front of their booth overnight but not during the event times. Streets will be closed to all through traffic for all three days during the event times. The town of Port Gamble, Old Mill Days and Olympic Property Management will not be held responsible for any loss, damage or theft.

Booth fees:

Craft Booth - \$50.00 for Friday, \$50.00 Saturday and \$10.00 for Sunday / \$90.00 for 3-day event weekend
Food Booth - \$80.00 per day / \$200.00 for 3-day event weekend / \$20.00 for power

Booth spaces: Size – 10' x 10' (may be shared by two crafters)

Booth set up times: Friday, 12:00 p.m. – 3:00 p.m.
Saturday & Sunday, 8:00 a.m. – 11:00 a.m.

Event Hours: Friday, 3:00 p.m. – 11:00 p.m.
Saturday, 11:00 a.m. – 11:00 p.m.
Sunday, 11:00 a.m. – 6:00 p.m.

Booth Tear Down:

All booths must be left up until at least 8:00 p.m. on Friday, Saturday and 6:00 on Sunday. Please do not drive into the booth area or pack up before 6:00 p.m. on Sunday. You are welcome to stay open until closing at 11:00 p.m.

Vehicles may be driven to the booth space during set up and tear down times, but must park in vendor parking after unloading. No cars will be allowed in the booth area after event opens.

Vendors will conduct their own sales and collect/report tax for each sale as required by the Washington State Department of Revenue.

Please keep your area neat and clear of debris. We appreciate your help and cooperation in making this event enjoyable for everyone.

For more information, please contact:

John Miller (360) 620-1732 or jmiller@oldmilledays.com or visit our website at www.oldmilledays.com

We look forward to seeing you!

Old Mill Days
Vendor Registration Form
Must be received no later than September 1, 2008

Send completed form along with appropriate fee to:

Old Mill Days
29698 Beach Drive NE
Poulsbo, WA 98370

Name: _____

Address: _____

Description: _____

Phone: _____

Email: _____

Days Participating:

Friday

Saturday

Sunday

(A notice of acceptance and confirmation will be forwarded upon receipt of appropriate entry fee.)

Return policy: All cancellations must be 45 days prior to the event.

The Old Mill Days (OMD) committee reserves the right to restrict or remove exhibits, without refund, that may have been falsely entered, or deemed by us to be unsuitable or objectionable. Upon signing this document, the undersigned agrees to the rules specified in this agreement and waives all rights and claims against OMD, its committee members, the town of Port Gamble and its residents, Pope Resources, Olympic Resource Management, or any employee or volunteer of the above named organizations or agents for any personal loss, injury or damage to any property of the participants during the Old Mill Days. OMD will not be responsible for loss of sales due to inclement weather, natural disaster, legal restrictions or ordinances, unlawful acts.

I have read the above statement and agree to abide by all of the rules set forth.

Signature: _____

Date: _____